

Council

22 November 2019

11.15am



Cumberland Lodge, Great Windsor Park

Agenda

Following this meeting there will be a meeting of the Founder's Endowment Trustees

1. **Apologies**
2. **Declaration of interests** Chair
To invite members to indicate if they have a conflict of interest, not previously declared, with an item on this agenda.
3. **Minutes of the Previous meeting** Chair attached
Minutes of the meeting held on 9 October 2019 (M19/258-M19/333)
4. **Matters arising** Chair
To consider any matters arising, not covered elsewhere on the agenda.
 - To note the delay of the report of the Gender Pay Gap now expected to be presented at the February 2020 meeting.
5. **Un-starring of items** Chair
To note the un-starring of any starred item. Members wishing to un-star items must notify the Secretariat by

Major Business

6. **Strategy**
- 6.1 To formally agree the output of the strategy day meeting KB
- 6.2 To approve the process for developing the College strategy KB CL/19/80
7. **Principal's Update**
- To receive a report from the Principal PJL CL/19/81
8. **The Office for Students**
- 8.1 To receive the OfS decision and approval letter for the Access and Participation Plan 2020/21-2024/25 DA CL/19/82
- 8.2 To note the OfS communication regarding a late payment AJ CL/19/83
9. **Key Performance Indicators**
- To receive a monitoring report DA CL/19/84
10. **Financial Performance 2019/20**
- To receive an early in year financial update AJ CL/19/85

Regulatory and Compliance

- | | | | |
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| 11. | Audit & Compliance Committee | | |
| | To receive the annual report from the Audit & Compliance Committee | CW | CL/19/86 |
| 12. | Finance | AJ/JMcIl | |
| 12.1 | To approve the Financial Statements 2018/19 | | CL/19/87 |
| 12.2 | To approve the Financial Commentary for submission to the OfS | | CL/19/88 |
| 12.3 | To receive the College Investment Strategy | | CL/19/89 |
| 13. | Annual Reports | | |
| 13.1 | To receive the report from the Council Academic Quality Assurance Committee | Go'H | CL/19/90 |
| 13.2 | To receive the report of Compliance with the Prevent Duty | EM/DA | CL/19/91 |
| 13.3 | To receive the report from the Equality & Diversity Committee | CG | CL/19/92 |

Governance

- | | | | |
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| 14. | To receive the report of the Secretary to Council | EM | CL/19/93 |
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Starred items for Report and Formal Approval

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| 15. | Reportable Events | | |
| | To receive a note of any reportable event under OfS condition F3(i) | | |
| 16. | Report of Decisions Taken by the Chair of the Governing body | | |
| | None | | |
| 17. | Report Of Decisions Taken by Circulation | | |
| | None | | |
| 18. | Modern Slavery Statement | | |
| | To note the Modern Slavery Statement | EM | CL/19/94 |
| 19. | Treasury Management Policy | | |
| | To approve the Treasury Management Policy | AJ | CL/19/95 |
| 20. | Committee terms of reference | | |
| | To receive revised terms of reference for the Health, Safety and Wellbeing Assurance Committee | RP | CL/19/96 |
| 21. | Honorary Awards | PJL | |
| | To note the call for nominations for honorary awards for 2021 | | CL/19/97 |
| 22. | Academic Matters | MB | |
| 22.1 | To receive minutes of the Academic Board meeting 5 June 2019 | | CL/19/98 |
| 22.2 | To receive the Academic Board Annual Report 2018/19 | | CL/19/99 |
| 23. | To Receive the following Minutes | EM | CL/19/100 |
| | Audit & Compliance Committee 16 September 2019 | | |
| | Council Academic Quality Assurance Committee 17 September 2019
(Minutes not yet available) | | |

Council Executive 19 September 2019

Remuneration Committee 19 September 2019

Health, Safety and Well Being Assurance Committee 26 September 2019

Finance Committee 26 September 2019

Capital Projects Assurance Committee 1 October 2019 (Minutes not yet available)

Equality & Diversity Committee 16 October 2019

Council Executive 31 October 2019

Finance Committee 31 October 2019 (Minutes not yet available)

Audit & Compliance Committee 11 November 2019 (Minutes not yet available)

To Note the following Committees have not met since the last Meeting Of Council

Principal's Pay Committee

24. **Sealing Of Documents to be updated**

30 October 2019: Royal Holloway and Bedford New College to Bright Horizons Family Solutions Limited. Lease of business premises at The Orchard Cottage, Royal Holloway and Bedford New College, South Road, Egham, Surrey

30 October 2019: Royal Holloway and Bedford New College and Morgan Sindall Construction & Infrastructure LTD, Pre-Construction Services Agreement in relation to Harvest Road Car Park

30 October 2019: Royal Holloway and Bedford New College and Landworth Electronics Limited. Deed of Warranty relating to McCrea Building: Strip out, alterations, and re-fit lower ground, ground and first floors, including M & E services

30 October 2019: Royal Holloway and Bedford New College to Bright Horizons Family Solutions Limited. Licence for alterations relating to The Orchard Cottage, Royal Holloway and Bedford New College, South Road, Egham, Surrey

11 November 2019: Rent Deposit Deed Relating To The Ground Floor Restaurant Premises a "The Hub", Royal Holloway University, Egham Hill, Egham, Surrey, TW20 0EX, between Royal Holloway and Bedford New College and Kimiko Ltd.

11 November 2019: Lease Relating To The Ground Floor Restaurant Premises a "The Hub", Royal Holloway University, Egham Hill, Egham, Surrey, TW20 0EX, between Royal Holloway and Bedford New College and Kimiko Ltd.

11 November 2019: Licence For Alterations (Minor Works) Relating To The Ground Floor Restaurant Premises a "The Hub", Royal Holloway University, Egham Hill, Egham, Surrey, TW20 0EX, between Royal Holloway and Bedford New College and Kimiko Ltd.

Other Matters

25. **Other Business**

26. **Dates of next Council meetings**

Thursday 20 February 2020 5.15pm TBC

Thursday 07 May 2020 5.15pm Shilling Lecture Theatre
Council and FEF Trustees Meeting

Thursday 02 July 2020 5.15pm TBC